

OnBase DEP Public Upload

Electronic Document Submissions Instructions

The Department of Environmental Protection (DEP) has created an electronic document submission system, [OnBase-DEP Public Upload Form](#), to provide the public with a streamlined and expedient process for the submission of permit and authorization documents for which ePermitting options do not currently exist. Below is a numbered list of instructions for general use. A detailed user guide can be found at the top of the Upload Form.

The permits for which ePermitting options currently exist, for which applicants should NOT use this OnBase system, include but are not limited to: Oil and Gas program ESCGP-3 and Drill and Operate Permits, Bituminous Surface Mining Permits, Chapter 105 General Permits, Air Quality program GP-5 and 5A permits, and PennDOT applications currently submitted through KEES. If you are unsure whether this OnBase system should be used, please contact the [DEP Regional Office](#) for the county in which your activity is located.

Applicants that currently submit applications to a delegated entity should continue with that means of submission. These include Chapter 102 and 105 permits currently submitted to County Conservation Districts. For questions on this process, contact the entity to whom your application is normally submitted.

Please note: OnBase does not currently accept the submission of fees associated with permits and authorizations. Users should remit payments for applications submitted through OnBase by postal mail using the [DEP Permit and Authorization Payment Submission Form](#). Please ensure all information requested on the form is complete to ensure prompt receipt and recording of your payment. Payments should be submitted promptly. Additionally, a copy of the check should be uploaded with your application materials.

1. Enter the submitter's name and email.
2. Confirm if this is a resubmittal (Yes/No).
 - a. If yes, enter the Reference # of the prior submittal in the box next to the Yes/No question. If the permit number is known, please enter it in the box on the right-hand side.
3. Select the Application Type and Form Name from the drop-down lists. You can type to narrow the selection.
 - a. Enter your permit number in the box on the right-hand side for Amendments, Renewals, or any other application types where the permit number is known.
 - b. Certain selections will bring up the option to select whether the permit was processed by the Regional Permit Coordination Office (RPCO).
4. Enter any comments for the reviewing entity.
5. Select the county and municipality. The DEP Regional Office will auto populate. Additional locations may be entered by using the "Add" button.
6. Select "Attach Scanned Form" and upload documents from your computer.
7. Click "Submit."



ANNUAL MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) STATUS REPORT

FOR THE PERIOD JULY 1, 2020 TO JUNE 30, 2021

GENERAL INFORMATION					
Permittee Name:	Gettysburg Borough Adams County		NPDES Permit No.:	PAG 133733	
Mailing Address:	59 East High Street		Effective Date:	March 16, 2018	
City, State, Zip:	Gettysburg, PA 17325		Expiration Date:	March 15, 2023	
MS4 Contact Person:	Debra English		Renewal Due Date:	N/A	
Title:	Director of Historic and Environmental Preservation		Municipality:	Gettysburg Borough	
Phone:	717-334-1160 ext 238		County:	Adams	
Email:	denglish@gettysburgpa.gov				
Co-Permittees (if applicable): N/A					
Appendix(ces) that permittee is subject to (select all that apply):					
<input type="checkbox"/> Appendix A <input type="checkbox"/> Appendix B <input type="checkbox"/> Appendix C <input checked="" type="checkbox"/> Appendix D <input checked="" type="checkbox"/> Appendix E <input type="checkbox"/> Appendix F					
WATER QUALITY INFORMATION					
Are there any discharges to waters within the Chesapeake Bay Watershed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No					
Identify all surface waters that receive stormwater discharges from the permittee's MS4 and provide the requested information (see instructions).					
Receiving Water Name	Ch. 93 Class.	Impaired?	Cause(s)	TMDL?	WLA?
Stevens Run	WWF, MF	Yes	Nutrients, Siltation	No	No
Unnamed Tributary to Rock Creek	WWF, MF	Yes	Nutrients, Siltation	No	No
Rock Creek	WWF, MF	Yes	Nutrients	No	No

GENERAL MINIMUM CONTROL MEASURE (MCM) INFORMATION

Have you completed all MCM activities required by the permit for this reporting period? ☒ Yes ☐ No

List the current entity responsible for implementing each MCM of your SWMP, along with contact name and phone number.

MCM	Entity Responsible	Contact Name	Phone
#1 Public Education and Outreach on Storm Water Impacts	Gettysburg Borough	Debra English	717-334-1160
#2 Public Involvement/Participation	Gettysburg Borough	Debra English	717-334-1160
#3 Illicit Discharge Detection and Elimination (IDD&E)	Gettysburg Borough	Debra English	717-334-1160
#4 Construction Site Storm Water Runoff Control	Relying on ACCD	Rusty Ryan	717-334-0636
#5 Post-Construction Storm Water Management in New Development and Redevelopment	Gettysburg Borough	Debra English	717-334-1160
#6 Pollution Prevention / Good Housekeeping	Gettysburg Borough	Debra English	717-334-1160

MCM #1 – PUBLIC EDUCATION AND OUTREACH ON STORM WATER IMPACTS

BMP #1: Develop, implement and maintain a written Public Education and Outreach Program.

- For new permittees only, has the written PEOP been developed and implemented within the first year of permit coverage?
☒ Yes ☐ No
- Date of latest annual review of PEOP: June 2021 Were updates made? ☐ Yes ☒ No
- What were the plans and goals for public education and outreach for the reporting period?
The Borough has a stream restoration project which it will involve local college students, cub scouts and local gardening groups.
- Did the MS4 achieve its goal(s) for the PEOP during the reporting period? ☒ Yes ☐ No
- Identify specific plans and goals for public education and outreach for the upcoming year:
The Borough continue to publish stormwater related articles in the newsletter and add information to the website for public viewing. The Borough also holds monthly Storm Water Authority meetings which are open to the public and aired on television through Community Media. We have a large stream restoration project which will involve the Park Service, and local college and gardening groups. Have PRP no TMDL required at this time.

BMP #2: Develop and maintain lists of target audience groups present within the areas served by your MS4.

- For new permittees only, have the target audience lists been developed and implemented within the first year of permit coverage?
☒ Yes ☐ No
- Date of latest annual review of target audience lists: June 2021 Were updates made? ☐ Yes ☒ No

BMP #3: Annually publish at least one educational item on your Stormwater Management Program.

- For new permittees only, were stormwater educational and informational items produced and published in print and/or on the Internet within the first year of permit coverage?
☒ Yes ☐ No
- Date of latest annual review of educational materials: June 2021 Were updates made? ☒ Yes ☒ No

3. Do you have a municipal website? ☒ Yes ☐ No

(URL: <https://www.gettysburgpa.gov>)

If Yes, what MS4-related material does it contain?

The website contains a page specifically for Gettysburg Borough Storm Water Authority which contains stormwater and MS4-related material. The page includes MS4 program details, frequently asked questions, links to EPA and DEP's websites, as well as other MS4-related information.

4. Describe any other method(s) used during the reporting period to provide information on stormwater to the public:
Additional methods are described under BMP #4.
5. Identify specific plans for the publication of stormwater materials for the upcoming year:
The Borough publishes a newsletter twice a year (Spring-Summer and Fall-Winter). The newsletters include at least one article on stormwater / MS4 related topics. The Borough plans to continue with the publication of the newsletters which are distributed to all Borough residents and businesses. An information brochure is being developed to review the permit process, Illicit discharge, and why stormwater is important.

BMP #4: Distribute stormwater educational materials to the target audiences.

Identify the two additional methods of distributing stormwater educational materials during the previous reporting period (e.g., displays, posters, signs, pamphlets, booklets, brochures, radio, local cable TV, newspaper articles, other advertisements, bill stuffers, posters, presentations, conferences, meetings, fact sheets, giveaways, or storm drain stenciling).

The Borough publishes video recordings of all meetings on the Borough's website. The Borough also has brochures and other educational related information available in the Borough office. In addition, the Borough created an informative video through the use of Community Media which is published on the Borough's website as well as youtube: <https://www.youtube.com/watch?v=NXBFqRKWmEU>, has monthly public meetings and is developing an informational brochure.

MCM #1 Comments:

N/A

MCM #2 – PUBLIC INVOLVEMENT/PARTICIPATION

BMP #1: Develop, implement and maintain a written Public Involvement and Participation Program (PIPP)

1. For new permittees only, was the PIPP developed and implemented within one year of permit coverage?
☒ Yes ☐ No
2. Date of latest annual review of PIPP: June 2021 Were updates made? ☒ Yes ☐ No

BMP #2: Advertise to the public and solicit public input on ordinances, SOPs, Pollutant Reduction Plans (PRPs) (if applicable) and TMDL Plans (if applicable), including modifications thereto, prior to adoption or submission to DEP:

1. Was an MS4-related ordinance, SOP, PRP or TMDL Plan developed during the reporting period? ☒ Yes ☐ No
2. If Yes, describe how you advertised the draft document(s) and how you provided opportunities for public review, input and feedback:

The Borough is working with our DPW office to develop the SOP for oil spills and toxic disposals this fall of 2021. Once drafted the SOP will be discussed at the montly meeting, which are open to the public and televised with minutes from the meeting published on the Borough's website.

3. If an ordinance, SOP or plan was developed or amended during the reporting period, provide the following information:

Ordinance / SOP / Plan Name	Date of Public Notice	Date of Public Hearing	Date Enacted or Submitted to DEP
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Rates Rules and Regulations Manual			5/11/2020

BMP #3: Regularly solicit public involvement and participation from the target audience groups using available distribution and outreach methods.

1. At least one public meeting or other MS4 event must be held during the 5-year permit coverage period to solicit participation and feedback from target audience groups. Was this meeting or event held during the reporting period?

☒ Yes ☐ No If Yes, Date of Meeting or Event: Monthly

2. Report instances of cooperation and participation in MS4 activities; presentations the permittee made to local watershed and conservation organizations; and similar instances of participation or coordination with organizations in the community.

All GBSWA (Gettysburg Stormwater Authority) meetings are open to the public and held the 2nd Monday of every month. Meeting dates and minutes are published on the Borough's website. www.gettysburgpa.gov. There is also a 3 part series on U-tube linked to the website.

3. Report activities in which members of the public assisted or participated in the meetings and in the implementation of the SWMP, including education activities or efforts such as cleanups, monitoring, storm drain stenciling, or others.

Culps Run Stream restoration project will be involving the local College, Park Service and upstream residents to restore the local stream back to its original elevations to provide flood control, illicit discharge, reduce channeling and provide vegetated habitat working with upstream BMPs like rain gardens and infiltration beds to pre treat water to this stream system and education residents on this items.

MCM #2 Comments:

All GBSWA monthly meetings are open to the public, held the 2nd Monday of every month.

MCM #3 – ILLICIT DISCHARGE DETECTION AND ELIMINATION (IDD&E)

BMP #1: Develop and implement a written program for the detection, elimination, and prevention of illicit discharges into the regulated small MS4.

1. For new permittees only, was the written IDD&E program developed within one year of permit coverage?

☒ Yes ☐ No

2. Date of latest annual review of IDD&E program: June 2021 Were updates made? ☐ Yes ☒ No

BMP #2: Develop and maintain map(s) that show permittee and urbanized area boundaries, the location of all outfalls and, if applicable, observation points, and the locations and names of all surface waters that receive discharges from those outfalls. Outfalls and observation points shall be numbered on the map(s).

1. Have you completed a map(s) that includes all components of BMP #2? ☒ Yes ☐ No

If Yes and you are a new permittee and have not submitted the map(s) previously, attach the map(s) to this report.

If No, date by which permittee expects map(s) to be completed: Attached

2. Date of last update or revision to map(s): August 23, 2021

3. Total No. of Outfalls in MS4: 77 Total No. of Outfalls Mapped: 77

4. Total No. of Observation Points: 1 Total No. of Observation Points Mapped: 1

5. During the reporting period, have you identified any existing outfalls that have not been previously reported to DEP in an NOI, application or annual report, or are any new MS4 outfalls proposed for the next reporting period?

☐ Yes ☒ No

If Yes, select: ☐ Existing Outfall(s) Identified ☐ New Outfall(s) Proposed

BMP #3: In conjunction with the map(s) created under BMP #2 (either on the same map or on a different map), the permittee shall develop and maintain map(s) that show the entire storm sewer collection system within the permittee's jurisdiction that are owned or operated by the permittee (including roads, inlets, piping, swales, catch basins, channels, and any other components of the storm sewer collection system), including privately-owned components of the collection system where conveyances or BMPs on private property receive stormwater flows from upstream publicly-owned components.

1. Have you completed a map(s) that includes all components of BMP #3? ☒ Yes ☐ No

If Yes and you are a new permittee and have not submitted the map(s) previously, attach the map(s) to this report.

If No, date by which permittee expects map(s) to be completed: attached

2. If Yes to #1, is the map(s) on the same map(s) as for outfalls and receiving waters? ☒ Yes ☐ No

3. Date of last update or revision to map(s): September 2021 - evaluated not updated

BMP #4: Conduct dry weather screenings of MS4 outfalls to evaluate the presence of illicit discharges. If any illicit discharges are present, the permittee shall identify the source(s) and take appropriate actions to remove or correct any illicit discharges. The permittee shall also respond to reports received from the public or other agencies of suspected or confirmed illicit discharges associated with the storm sewer system, as well as take enforcement action as necessary. The permittee shall immediately report to DEP illicit discharges that would endanger users downstream from the discharge, or would otherwise result in pollution or create a danger of pollution or would damage property.

For new permittees, all identified outfalls (and if applicable observation points) must be screened during dry weather at least twice within the 5-year period following permit coverage. For existing permittees, all identified outfalls (and if applicable observation points) must be screen during dry weather at least once within the 5-year period following permit coverage and, for areas where past problems have been reported or known sources of dry weather flows occur on a continual basis, outfalls must be screened annually during each year of permit coverage.

1. How many unique outfalls (and if applicable observation points) were screened during the reporting period? 0
2. Indicate the percentage of all outfalls screened in the past five years. 0%
3. Indicate the percent of outfalls screened during the reporting period that revealed dry weather flows: 0%
4. Did any dry weather flows reveal color, turbidity, sheen, odor, floating or submerged solids? ☐ Yes ☒ No
5. If Yes for #4, attach all sample results to this report with a map identifying the sample location. Explain the corrective action(s) taken in the attachment.
6. Do you use the MS4 Outfall Field Screening Report form (3800-FM-BCW0521) provided in the permit?
☒ Yes ☐ No

If No, attach a copy of your screening report form.

BMP #5: Enact a Stormwater Management Ordinance or SOP to implement and enforce a stormwater management program that includes prohibition of non-stormwater discharges to the regulated small MS4.

1. Do you have an ordinance (municipal) or SOP or other mechanism (non-municipal) that prohibits non-stormwater discharges? ☒ Yes ☐ No
- If Yes, indicate the date of the ordinance or SOP: November 13, 2012
2. If Yes to #1, is the ordinance or SOP consistent with DEP's 2022 Model Stormwater Management Ordinance (3800-PM-BCW0100j) with respect to authorized non-stormwater discharges? ☐ Yes ☒ No

If Yes to #2 and the ordinance or SOP has not been submitted to DEP previously, attach the ordinance or SOP.

3. Were there any violations of the ordinance or SOP during the reporting period? ☐ Yes ☒ No

If Yes to #3, complete the table below (attach additional sheets as necessary).

Violation Date	Nature of Violation	Responsible Party	Enforcement Taken

4. Did you approve any waiver or variance during the reporting period that allowed an exception to non-stormwater discharge provisions of an ordinance or SOP? ☐ Yes ☒ No

If Yes to #4, identify the entity that received the waiver or variance and the type of non-stormwater discharge approved.

BMP #6: Provide educational outreach to public employees, business owners and employees, property owners, the general public and elected officials (i.e., target audiences) about the program to detect and eliminate illicit discharges.

1. Was IDD&E-related information distributed to public employees, businesses, and the general public during the reporting period? ☒ Yes ☐ No

If Yes, what was distributed? IDD&E information is included on the Borough's website and is also regularly discussed at monthly GBSWA meetings

2. Is there a well-publicized method for employees, businesses and the public to report stormwater pollution incidents?
☒ Yes ☐ No

3. Do you maintain documentation of all responses, action taken, and the time required to take action? ☒ Yes ☐ No

MCM #3 Comments:

The Borough will be updating their stormwater management ordinance to be consistent with the DEP 2022 Model Ordinance during the 2021-2022 Permit Year. Additionally, the COVID-19 Pandemic disrupted implementation of the Borough's MS4 Program. Outfall inspections were not conducted due to staffing issues in the 2020-2021 Permit Year, however, those inspections will be a priority during the 2021-2022 Permit Year.

MCM #4 – CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

Are you relying on PA's statewide program for stormwater associated with construction activities to satisfy this MCM?

☒ Yes ☐ No

(If Yes, respond to questions for BMP Nos. 1, 2 and 3 only in this section. If No, respond to questions for all BMPs in this section)

BMP #1: The permittee may not issue a building or other permit or final approval to those proposing or conducting earth disturbance activities requiring an NPDES permit unless the party proposing the earth disturbance has valid NPDES Permit coverage (i.e., not expired) under 25 Pa. Code Chapter 102.

During the reporting period, did you comply with 25 Pa. Code § 102.43 (relating to withholding building or other permits or approvals until DEP or a county conservation district (CCD) has approved NPDES permit coverage)?

☒ Yes ☐ No ☐ Not Applicable (no building permit applications received)

BMP #2: A municipality or county which issues building or other permits shall notify DEP or the applicable CCD within 5 days of the receipt of an application for a permit involving an earth disturbance activity consisting of one acre or more, in accordance with 25 Pa. Code § 102.42.

During the reporting period, did you comply with 25 Pa. Code § 102.42 (relating to notifying DEP/CCD within 5 days of receiving an application involving an earth disturbance activity of one acre or more)?

☒ Yes ☐ No ☐ Not Applicable (no building permit applications received)

BMP #3: Enact, implement and enforce an ordinance or SOP to require the implementation and maintenance of E&S control BMPs, including sanctions for non-compliance, as applicable.

1. Do you have an ordinance (municipal) or SOP or other mechanism (non-municipal) that requires implementation and maintenance of E&S control BMPs? ☒ Yes ☐ No

If Yes, indicate the date of the ordinance or SOP: November 13, 2012

2. If Yes to #1, is the ordinance or SOP consistent with DEP's 2022 Model Stormwater Management Ordinance (3800-PM-BCW0100j)? ☐ Yes ☒ No

3. If Yes to #2 and the ordinance or SOP has not been submitted previously, attach a copy of the ordinance or SOP.

BMP #4: Review Erosion and Sediment (E&S) control plans to ensure that such plans adequately consider water quality impacts and meet regulatory requirements.

Specify the number of E&S Plans you reviewed during the reporting period: N/A

BMP #5: Conduct inspections regarding installation and maintenance of E&S control measures during earth disturbance activities. Maintain records of site inspections, including dates and inspection results, in accordance with the record retention requirements in this permit.

Specify the number of E&S inspections you completed during the reporting period: N/A

BMP #6: Conduct enforcement when installation and maintenance of E&S control measures during earth disturbance activities does not comply with permit and/or regulatory requirements.

Specify the number of enforcement actions you took during the reporting period for improper E&S: N/A

BMP #7: Develop and implement requirements for construction site operators to control waste at construction sites that may cause adverse impacts to water quality. The permittee shall provide education on these requirements to construction site operators.

Specify the method(s) by which you are educating construction site operators on controlling waste at construction sites:

N/A

BMP #8: Develop and implement procedures for the receipt and consideration of public inquiries, concerns, and information submitted by the public to the permittee regarding local construction activities.

1. A tracking system has been established for receipt of public inquiries and complaints. ☒ Yes ☐ No

2. Specify the number of inquiries and complaints received during the reporting period: 0

MCM #4 Comments:

The Borough will be updating their Stormwater Management Ordinance to be consistent with the 2022 DEP Model during the 2021-2022 Permit Year.

MCM #5 – POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT

BMP #1: Enact, implement and enforce an ordinance or SOP to require post-construction stormwater management from new development and redevelopment projects, including sanctions for non-compliance.

1. Do you have an ordinance (municipal) or SOP or other mechanism (non-municipal) that requires implementation and maintenance of post-construction stormwater management (PCSM) BMPs? ☒ Yes ☐ No

If Yes, indicate the date of the ordinance or SOP: November 13, 2012

2. If Yes to #1, is the ordinance or SOP consistent with DEP's 2022 Model Stormwater Management Ordinance (3800-PM-BCW0100j)? ☐ Yes ☒ No
3. If Yes to #2 and the ordinance or SOP has not been submitted previously, attach a copy of the ordinance or SOP.

BMP #2: Develop and implement measures to encourage and expand the use of Low Impact Development (LID) in new development and redevelopment. Measures should also be included to encourage retrofitting LID into existing development. Enact ordinances consistent with LID practices and repeal sections of ordinances that conflict with LID practices.

1. Do you have an ordinance (municipal) or SOP or other mechanism (non-municipal) that encourages and expands the use of LID in new development and redevelopment? ☒ Yes ☐ No

If Yes, indicate the date of the ordinance or SOP: November 13, 2012

2. If Yes to #1, is the ordinance or SOP consistent with DEP's 2022 Model Stormwater Management Ordinance (3800-PM-BCW0100j)? ☐ Yes ☒ No
3. If Yes to #2 and the ordinance or SOP has not been submitted previously, attach a copy of the ordinance or SOP.

BMP #3: Ensure adequate O&M of all post-construction stormwater management BMPs that have been installed at development or redevelopment projects that disturb greater than or equal to one acre, including projects less than one acre that are part of a larger common plan of development or sale.

1. Do you have an inventory of all PCSM BMPs that were installed to meet requirements in NPDES Permits for Stormwater Discharges Associated with Construction Activities approved since March 10, 2003? ☒ Yes ☐ No

If Yes to #1, complete Table 1 on the next page.

2. Has proper O&M occurred during the reporting period for all PCSM BMPs? ☒ Yes ☐ No
3. If No to #2, explain what action(s) the permittee has taken or plans to take to ensure proper O&M.

If you are relying on PA's statewide program for stormwater associated with construction activities, you may skip to MCM #6, otherwise complete all questions for BMPs #4 - #6 in this section.

BMP #4: Require the implementation of a combination of structural and/or non-structural BMPs that are appropriate to the local community, that minimize water quality impacts, and that are designed to maintain pre-development runoff conditions.

1. Specify the number of PCSM Plans reviewed during the reporting period for projects disturbing greater than or equal to one acre (including projects less than one acre that are part of a larger common plan of development or sale): N/A

2. Has a tracking system been established and maintained to record qualifying projects and their associated BMPs?

☒ Yes ☐ No

PCSM BMP INVENTORY

Table 1. To complete the information needed for MCM #5, BMP #3, list all existing structural BMPs that discharge stormwater to the permittee's MS4 that were installed to satisfy PCSM requirements for earth disturbance activities under Chapter 102, and provide the requested information (see instructions).

BMP No.	BMP Name	DA (ac)	Entity Responsible for O&M	Latitude	Longitude	Date Installed	O&M Requirements	NPDES Permit No.
1				° ' "	° ' "			
2				° ' "	° ' "			
3				° ' "	° ' "			
4				° ' "	° ' "			
5				° ' "	° ' "			
6				° ' "	° ' "			
7				° ' "	° ' "			
8				° ' "	° ' "			
9				° ' "	° ' "			
10				° ' "	° ' "			
11				° ' "	° ' "			
12				° ' "	° ' "			
13				° ' "	° ' "			
14				° ' "	° ' "			
15				° ' "	° ' "			
16				° ' "	° ' "			

BMP #5: Ensure that controls are installed that shall prevent or minimize water quality impacts. The permittee shall inspect all qualifying development or redevelopment projects during the construction phase to ensure proper installation of the approved structural PCSM BMPs. A tracking system (e.g., database, spreadsheet, or written list) shall be implemented to track the inspections conducted and to track the results of the inspections (e.g., BMPs were, or were not, installed properly).

1. During the reporting period have you inspected all qualifying development and redevelopment projects during the construction phase to ensure proper installation of approved structural BMPs?
☐ Yes ☐ No ☒ Not Applicable (no qualifying projects during reporting period)
2. Has a tracking system been established and maintained to record results of inspections?
☐ Yes ☐ No

BMP #6: Develop a written procedure that describes how the permittee shall address all required components of this MCM.

Have you developed a written plan that addresses: 1) minimum requirements for use of structural and/or non-structural BMPs in plans for development and redevelopment; 2) criteria for selecting and standards for sizing stormwater BMPs; and 3) implementation of an inspection program to ensure that BMPs are properly installed? ☒ Yes ☐ No

MCM #5 Comments:

The Borough will be updating their Stormwater Management Ordinance to be consistent with the 2022 DEP Model during the 2021-2022 Permit Year.

MCM #6 – POLLUTION PREVENTION / GOOD HOUSEKEEPING

BMP #1: Identify and document all operations that are owned or operated by the permittee and have the potential for generating pollution in stormwater runoff to the MS4. This includes activities conducted by contractors for the permittee.

1. Have you identified all facilities and activities owned and operated by the permittee that have the potential to generate stormwater runoff into the MS4? ☒ Yes ☐ No
2. When was the inventory last reviewed? August 2021
3. When was it last updated? August 2021 Reviewed not updated

BMP #2: Develop, implement and maintain a written O&M program for all operations that could contribute to the discharge of pollutants from the MS4, as identified under BMP #1. This program shall address stormwater collection or conveyance systems within the regulated MS4.

1. Have you developed a written O&M program for the operations identified in BMP #1? ☒ Yes ☐ No
2. Date of last review or update to written O&M program: June 2021

BMP #3: Develop and implement an employee training program that addresses appropriate topics to further the goal of preventing or reducing the discharge of pollutants from operations to the regulated small MS4. All relevant employees and contractors shall receive training.

1. Have you developed an employee training program? ☒ Yes ☐ No
2. Date of last review or update to training program: September 2021 Date of latest training: April 2021

3. Training topics covered:

MCM 5 Implementation
MS4 Program Administration 101

4. Name(s) of training presenter(s):

Jessica M. Fieldhouse, AICP

5. Names of training attendees:

Debra English

MCM #6 Comments:

The Borough created the Gettysburg Borough Storm Water Authority (GBSWA) which generates funds to hire professionals to complete this task. GBSWA began distributing bills in July 2019 and stormwater fees have been collected regularly. Coordination to complete this task will occur during the permit term.

POLLUTANT CONTROL MEASURES (PCMs)

Indicate the status of implementing PCMs in Appendices A, B and/or C by completing the table below. Skip this section if PCMs are not applicable.

Task	Date Completed	Attached	Anticipated Completion Date
Storm Sewershed Map(s)		<input type="checkbox"/>	
Source Inventory		<input type="checkbox"/>	
Investigation of Suspected Sources		<input type="checkbox"/>	
Ordinance/SOP for Controlling Animal Wastes		<input type="checkbox"/>	

PCM Comments:

The PCM in Appendix A, B, and C are not applicable to Gettysburg Borough.

POLLUTANT REDUCTION PLANS (PRPs) AND TMDL PLANS

1. Complete this section if the development and submission of a PRP and/or TMDL Plan was required as an attachment to the latest NOI or application or was required by the permit, regardless of whether DEP has approved the plan(s).

Type of Plan	Submission Date	DEP Approval Date	Surface Waters Addressed by Plan
<input type="checkbox"/> Chesapeake Bay PRP (Appendix D)			Chesapeake Bay
<input type="checkbox"/> Impaired Waters PRP (Appendix E)			
<input type="checkbox"/> TMDL Plan (Appendix F)			
<input checked="" type="checkbox"/> Combined Chesapeake Bay / Impaired Waters PRP	November 20, 2018	April 18, 2019	Chesapeake Bay, Stevens Run, Unnamed Tributary to Rock Creek, and Rock Creek
<input type="checkbox"/> Combined PRP / TMDL Plan			

☐ Joint Plan (if checked, list the name of the MS4 group or names of all entities participating in the joint plan below)

Joint Plan Participants:

2. Identify the pollutants of concern and pollutant load reduction requirements under the permit (see instructions).

Type of Plan	TSS Load Reduction (lbs/yr)	TP Load Reduction (lbs/yr)	TN Load Reduction (lbs/yr)
<input type="checkbox"/> Chesapeake Bay PRP (Appendix D)			
<input type="checkbox"/> Impaired Waters PRP (Appendix E)			
<input type="checkbox"/> TMDL Plan (Appendix F)			
<input checked="" type="checkbox"/> Combined Chesapeake Bay / Impaired Waters PRP	59,518	57	656
<input type="checkbox"/> Combined PRP / TMDL Plan			

3. Date Final Report Demonstrating Achievement of Pollutant Load Reductions Due: April 30, 2024

4. Have any modifications to the plan(s) occurred since DEP approval? ☐ Yes ☒ No

If Yes to #4, was the updated plan(s) submitted to DEP? ☐ Yes ☐ No

If Yes to #4, did you comply with the public participation requirements of the applicable appendix? ☐ Yes ☐ No

If Yes to #4, describe the plan modifications.

5. Summary of progress achieved during reporting period.

The Borough completed BMP No. 7 as outlined in the Combined Pollutant Reduction Plan during the reporting period. A feasibility study was performed for BMP No. 5. To date, a total TSS load reduction of 9,189 lbs/year has been achieved.

6. Anticipated activities for next reporting period.

The Borough will continue to implement the proposed projects as outlined in the Combined PRP to address pollutant load requirements.

PRP/TMDL Plan Comments:

The Culps Run Stream restoration project will provide compliance with our PRP plan. Grant funding has been applied for through NFWF and NRCS for this project.

NEW BMPs FOR PRP/TMDL PLAN IMPLEMENTATION

Table 2. List all new structural BMPs installed and ongoing non-structural BMPs implemented during the reporting period that are being used toward achieving load reductions in the permittee's PRP and/or TMDL Plan (see instructions).

BMP No.	BMP Name	DA (ac)	% Imp.	BMP Extent	Units	Latitude	Longitude	Date Installed or Implemented	Planning Area?	Ch. 102?	Annual Sediment Load Reduction (lbs/yr)
7	Broadway Street Improvements	1.20	41	1,500	S.F.	39°50'17"	77°13'46"	2019	<input checked="" type="checkbox"/>	<input type="checkbox"/>	721 lbs/yr
						° ' "	° ' "		<input type="checkbox"/>	<input type="checkbox"/>	
						° ' "	° ' "		<input type="checkbox"/>	<input type="checkbox"/>	
						° ' "	° ' "		<input type="checkbox"/>	<input type="checkbox"/>	
						° ' "	° ' "		<input type="checkbox"/>	<input type="checkbox"/>	

BMP INVENTORY FOR PRP/TMDL PLAN IMPLEMENTATION

Table 3. List all existing structural BMPs that have been installed in prior reporting periods and are eligible to use toward achieving load reductions in the permittee's PRP and/or TMDL Plan (see instructions).

BMP No.	BMP Name	DA (ac)	% Imp.	BMP Extent	Units	Latitude	Longitude	Date Installed	Annual Sediment Load Reduction (lbs/yr)	Date of Latest Inspection	Satisfactory?
1	Gettysburg Inner Loop Segment A	N/A	-	170	L.F.	39°49'45"	77°14'19"	2018	7,630 lbs/yr	2018	<input checked="" type="checkbox"/>
2	GARA Parking Lot Improvements	0.50	62	5,000	S.F.	39°49'24"	77°14'17"	2018	295 lbs/yr	2018	<input checked="" type="checkbox"/>
3	GARA Parking Lot D	0.61	74	460	S.F.	39°49'21"	77°14'21"	2018	543 lbs/yr	2018	<input checked="" type="checkbox"/>
						° ' "	° ' "				<input type="checkbox"/>
						° ' "	° ' "				<input type="checkbox"/>

CERTIFICATION

For PAG-13 Permittees: I have read the latest PAG-13 General Permit issued by DEP and agree and certify that (1) the permittee continues to be eligible for coverage under the PAG-13 General Permit and (2) the permittee will continue to comply with the conditions of that permit, including any modifications thereto. I understand that if I do not agree to the terms and conditions of the PAG-13 General Permit, I will apply for an individual permit within 90 days of publication of the General Permit. I also acknowledge that any facility construction needed to comply with the General Permit requirements shall be designed, built, operated, and maintained in accordance with operative laws and regulations.

For All Permittees: I certify under penalty of law that this report was prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. See 18 Pa. C.S. § 4904 (relating to unsworn falsification).

Debra L. English

Name of Responsible Official

717-334-1160 ext 238

Telephone No.

Signature

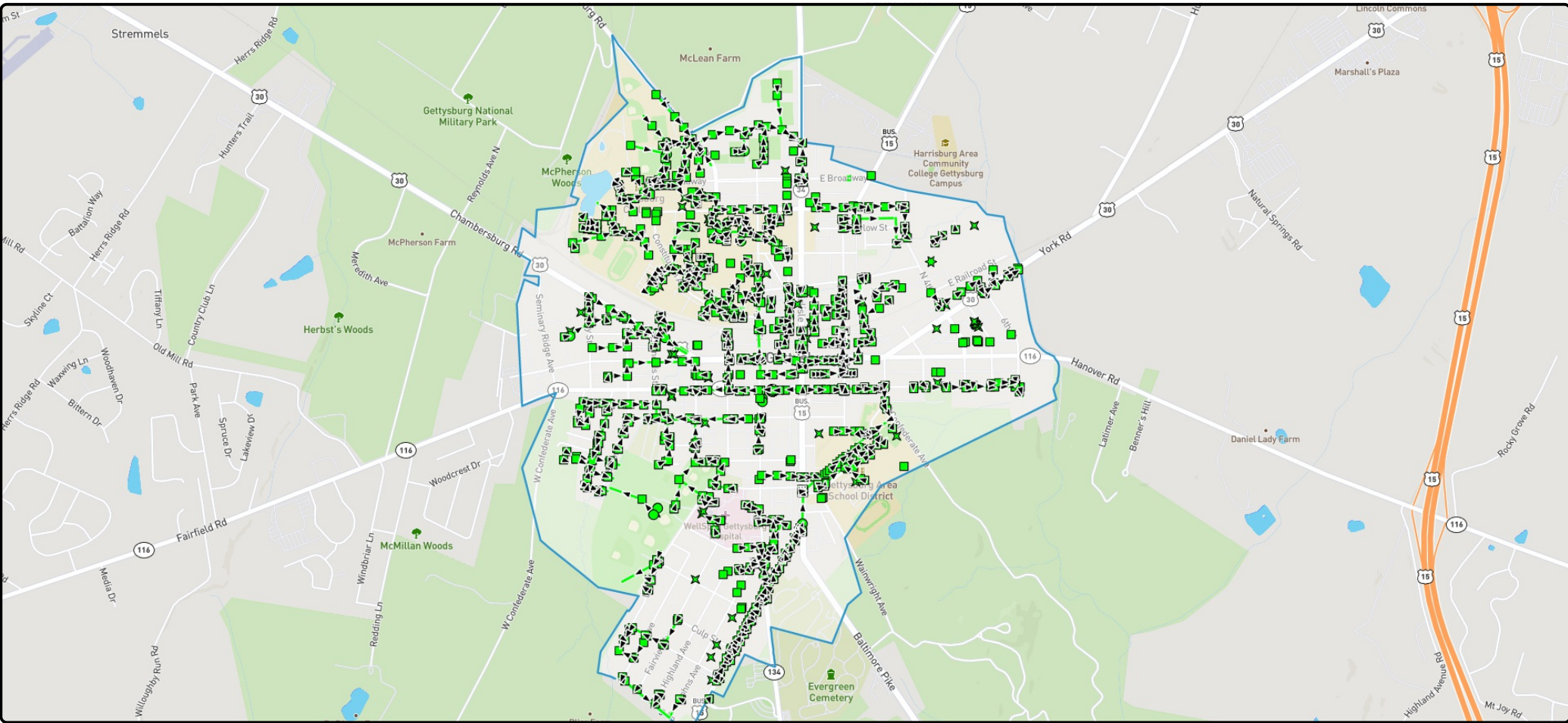
Date

9/23/21



Gettysburg Borough
Adams County, Pennsylvania

MS4 Map - 2021





Gettysburg Borough
Adams County, Pennsylvania

Outfall Map - 2021

